



## DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT

\_\_\_\_\_ REFERRED FOR ACTION  
 \_\_\_\_\_ ANSWER FOR MY SIGNATURE  
 \_\_\_\_\_ FOR FILE  
 \_\_\_\_\_ FOR YOUR INFORMATION  
 \_\_\_\_\_ FOR SIGNATURE  
 \_\_\_\_\_ RETURN TO ME  
 \_\_\_\_\_ PLEASE SEE ME  
 \_\_\_\_\_ PLEASE TELEPHONE ME  
 \_\_\_\_\_ FOR APPROVAL  
 \_\_\_\_\_ PLEASE ADVISE ME

BY \_\_\_\_\_ DATE \_\_\_\_\_  
 BY \_\_\_\_\_ DATE \_\_\_\_\_  
 BY \_\_\_\_\_ DATE \_\_\_\_\_

STATE PROJECT NO.  
 HIGHWAY  
 ROUTE  
 PARISH

### MEMORANDUM:

TO: MR. LLOYD P. SCALLAN  
DOTD APPRAISAL CHIEF

FROM:

DATE:

SUBJECT: REQUEST FOR COST ESTIMATE  
(Preliminary Maps/ Final Maps)

Please furnish this office with a Right of Way Cost Estimate on the captioned project. For your use in connection with this request are:

1. One (1) set of the preliminary / final right of Way Maps
2. One (1) set of Construction Plans

The Join review for this project is scheduled for \_\_\_\_\_.

By copy of this memorandum, I am sending six (6) sets of the Right of Way plans to \_\_\_\_\_, Real Estate District Manager, and request that the District Manager provide a Relocation Cost Estimate, updated Title Research Reports, if necessary, and an Improvement Inventory, including signs. In addition, I am asking the District Manager to provide the Hazardous Materials Checklist and Underground Storage Tank Information form, if applicable.

By copy of this memorandum to the Utilities Unit, I am requesting that they obtain a utility relocation estimate for this project.

### ATTACHMENT

CC: Mrs. Pamela J. Leon  
 Mr. Charles Hudson  
 Mr. Richard McElveen  
 RE Utilities Unit  
 Real Estate District Manager

_____ RECOMMENDED FOR APPROVAL	_____ DATE
_____ RECOMMENDED FOR APPROVAL	_____ DATE
_____ RECOMMENDED FOR APPROVAL	_____ DATE
_____ APPROVED	_____ DATE